

Native English Teachers - July 2022

Hi there,

TSH here. We're a Polish IT company that's building all kinds of digital solutions to clients all over the world, and we're clearly doing something right because we're growing really fast.

As our clients are based all over the world, we're supporting our employees in communicating with them. We have our own in-house language school and we're looking for four NES teachers to work with us.

Apply here  <https://tsh.io/teach>

What's the job about?

- teaching small groups of adults (3-4 students) online
- starting contract is 8 lessons a week
- lessons of 55 minutes + 5 minute break
- all materials provided
- teaching over Zoom or a similar platform
- classes start on Aug 8th

You get:

- a competitive rate of 14.50-16.50USD
- no nonsense reports to fill out after the classes (good-bye feedback panda!)
- fun, open-minded groups of motivated adults so you can give that box of puppets, reward charts and props a well-deserved break
- great timezone to teach - no more staying up!
- we provide all the materials - just show up and teach :)
- chance to work from the best office in the world - your own home.



Our perfect candidate will:

- Have at least 1 year of experience in teaching English online
- A bachelor's degree or teaching certificate (CELTA, TESOL)
- Be a native English speaker with an upbringing in an English-speaking country (we love your anecdotes, that's why)
- Be an enthusiastic, energetic and open-minded people-person with great communication skills

And if you love IT, worked with IT folks before or just binge-watched "Silicon Valley" - you'll feel right at home with us.

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Technical requirements:

- A desktop or laptop
- A headset with an extended microphone and noise-canceling features
- A high-definition (HD) external or integrated webcam (with at least 720p resolution)
- Internet connection at least: upload 3Mb/s and download 10Mb/s recommended lan connection.

You may be asked to conduct speed-test and hardware checks as you enter the classroom.



Schedule:

We will ask you to be available for one of the following schedules:

Schedule	CET / Warsaw	GMT / London	EDT / NY	PDT / LA	CST / Beijing
Schedule A	Mon/Wed 7-9AM Tue/Thur 3-5PM	Mon/Wed 6-8AM Tue/Thur 2-4PM	Mon/Wed 1-3AM Tue/Thur 9-11AM	Sun/Tue 10PM-12AM Tue/Thur 6-8AM	Mon/Wed 1-3PM Tue/Thur 9-11PM
Schedule B	Tue/Thur 7-9AM and 3-5PM	Tue/Thur 6-8AM and 2-4PM	Tue/Thur 1-3AM and 9-11AM	Mon/Wed 10PM-12AM Tue/Thur 6-8AM	Tue/Thur 1-3PM and 9-11PM
Schedule C	Mon/Tue/Wed/Thur 7-9AM	Mon/Tue/Wed/Thur 6-8AM	Mon/Tue/Wed/Thur 1-3AM	Sun/Mon/Tue/Thur 10PM-12AM	Mon/Tue/Wed/Thur 1-3PM
Schedule D	Mon/Tue/Wed/Thur 3-5PM	Mon/Tue/Wed/Thur 2-4PM	Mon/Tue/Wed/Thur 9-11AM	Mon/Tue/Wed/Thur 6-8AM	Mon/Tue/Wed/Thur 9-11PM

Every 6th week is a week off for our students. A detailed calendar will be provided during onboarding.

And if everything goes well, we'll be offering you more hours from January 2023 :)

Recruitment process

- **18/7** Application deadline :)
- **19/7** We're sending out invitations to interviews to select candidates.
We will also let you know if you weren't successful this time around.
- **19-21/07** Live interviews
- **22/7** You'll receive an email with your interview feedback, and if all went well, you'll also get a few tasks to complete before the boot camp.
- **27/7** Boot camp*
- **28/7** Live trial lessons*
- **8/8** Start teaching!

* we will ask you to bill this time in your first invoice.

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Other things we'll need from you:

- **Documents and personal information**

You will be asked to provide your full name, a phone number and a home address.

We might also ask you for a scanned copy of an ID, a tax residence certificate.

- **Teacher profile**

For our students to get to know you better, we'll ask you to complete a short form and provide us with 2-3 pictures that represent who you are. We'll be using them internally only.

- **Contract**

You will be asked to sign an NDA and a document giving us the permission to record lessons for training and quality assurance purposes.

- **Invoicing**

We will ask you to invoice TSH via your own company or using Upwork (we cover Upwork's fee).

Payment is always on the 1st day of each month.

- **Boot camp**

We will ask you to participate in our boot camp that is scheduled for July 27th, 8AM-12AM EDT / 12-4PM GMT / 1-5PM CET.

- **Teaching team check-ins**

The teaching team meets biweekly to check in with each other and share updates. You'll be asked to participate in those meetings.

These meetings are on the 1st and 3rd Monday of the month, at 10AM EDT / 3PM GMT / 4PM CET.

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Questions? E-mail us at teach@tsh.io

